

COURTHOUSE DIRECTORY

Arraignment A - For Defendants held for arraignment ————— **First Floor**

Arraignment B - For Desk Appearance Tickets ————— **First Floor**

Clerk's Office - Obtain information about your case, certificates of disposition. ————— **First Floor**

Cashier's Office - Pay court fines, fees, and bail ————— **First Floor**

Police Liaison - Collect property, obtain fingerprints ————— **First Floor**

Part 1, Part 2, Part 3, Part 4 – **Second Floor**

DVM ————— **Second Floor**

Part 5, Part 6, Part 7, Part 8, Part 10, Part 11, Part 12 — **Third floor**

DA's Office ————— **Third floor**

Bathrooms are located across from the elevators on each floors

Probation, Problem Solving Court Unit (PSCU), AIM Office (for ignition interlock) Holding Cell ————— **Lower Level**

COURT INFORMATION

Nassau County District Court
99 Main Street, Hempstead, 11550 NY
(516) 493-4200

Hours of Operation
Monday - Friday: 9:00 AM - 5:00 PM
Closed on all federal and state holidays. Arraignments are also held on weekends and holidays

Parking
Lot across from courthouse on Jackson and Main Street. Be sure to only park in permitted slots and to pay for parking at the meter. Complimentary parking is offered for clients of Hochhauser Criminal & DWI Defense.

Court Payments
Court fines and surcharges can be paid in person at the cashier or online at payments.nycourts.gov

HOCHHAUSER
CRIMINAL & DWI DEFENSE
CALL US OR TEXT "LAWYER" TO
(516) 939 1529
www.LICriminalLaw.com

OUR GUIDE TO NASSAU COUNTY DISTRICT COURT



HOCHHAUSER
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Attorney advertising

WHAT TO EXPECT

Security: You must pass through a metal detector. Leave prohibited items (weapons, sharp objects) at home.

Finding Your Courtroom: Check your ticket or lobby directories for the courtroom number (e.g., "Part B"). Refer to back page for courthouse directory.

Checking In: If you don't have a lawyer, check in with a court officer. If you have a lawyer, your lawyer will check in for you.

Waiting: Be prepared to wait patiently for your case to be called. Generally, cases are called in the order attorneys check in. Cases without attorneys are called thereafter.

Language Services: Interpreters are available upon request. Advise a court officer.

GLOSSARY OF COMMON TERMS

Arraignment

Your first court appearance, where you receive a copy of your charges, a plea of "not guilty" is typically entered, and the Judge decides on conditions of release.

Bail / Bond

Money or property paid to the court to ensure the defendant returns for future court dates.

Adjournment

The Court setting your next court date for discovery, conference, negotiations, motions, plea, sentence, hearings, or trial.

Misdemeanor

A crime punishable by up to one year in jail and/or three years of probation.

Felony

A crime punishable by more than one year in state prison.

Violation

A non-criminal offense, like Disorderly Conduct or Harassment.

ADA (Assistant District Attorney)

The lawyer who represents the government and prosecutes the case against the defendant.

Discovery

The process where the prosecution provides the defense with the evidence they have, such as police reports, witness statements, and video.

Plea Deal

The plea offer negotiated between your lawyer and ADA to resolve your case, often with a reduced charge.

TIPS FOR YOUR COURT APPEARANCE

- **Be on Time.** It's better to be early than late.
- **Dress Appropriately.** No shorts permitted in the courtroom.
- **Be Respectful.** Address the Judge as "Your Honor."
- **No Phones.** Silence your cell phone completely before entering the courtroom. If you need to use your phone, step into the hallway.
- **Caution on the Record.** Only speak when advised by your attorney. Anything you say can be used against you.
- **Stay Calm.** Court can be stressful. Listen carefully to your attorney.
- **No Food or Drink.** Do not bring them into the courtroom.

ABOUT US

RICHARD HOCHHAUSER IS A FORMER NASSAU COUNTY PROSECUTOR WHOSE PRACTICE FOCUSES ON NASSAU COUNTY CRIMINAL, DWI, & TRAFFIC DEFENSE.

GIVE US A CALL, TEXT, OR VISIT US RIGHT ACROSS THE STREET AT 164 JACKSON STREET

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